



Minutes of the Committee Meeting

Held at 6:30 pm on 13<sup>th</sup> November 2023

**Committee**

#	Name	Position	Present	AWA
1	Dr. Brown Jr., Harry Thomas	Ex-officio	Present	
2	Mr. Siu, Kwan Shing (Jerry)	Co-chair	Present	
3	Mr. Chow, Eddie	Co-chair	Present	
4	Mr. Shum, Stephen Wan Hang	Hon. Secretary	Present	
5	Mr. Ng, Chung Him Cedric	Hon. Treasurer	Present	
6	Mr. Tanna, Mehul Girishbhai	Hon. Member	Present	
7	Ms Bannerji, Devina	Hon. Member		AWA
8	Ms. Chang, Shing Woon (Moonie)	Parent Member	Present	
9	Ms. Selarka, Karishma Viral	Parent Member		AWA
10	Ms. Chan, Ada	Parent Member	Present	
11	Ms. Tsui, Wai Sze (Tracy)	Parent Member		AWA
12	Ms. Ramchandani, Mahi-mahi Kamal	Parent Member	Present	
13	Ms. Yung, Kar Yee (Joyce)	Parent Member	Present	
14	Mr. Lee, Suck Yee (Rosalind)	Parent Member	Present	
15	Ms. Ventura, Concettina	Teaching Staff Member		AWA
16	Ms. Wong, Sandy	RAPT Administrator	Present	

### Minutes

#	Agenda Item	Discussion	Action/Decision	Responsible
1	Confirmation of Minutes of the last meeting	The minutes was confirmed.	Confirmed	ALL
2	Co-chairperson's report	1. Fun Day preparation is taking place well. Registration link was sent out the previous Friday and the number of registration is already close to 1000 in just a few days		Jerry Siu & Eddie Chow
3	Treasurer's report	1. The bank balance is close to HKD1.2million. 2. More than 1400 families have paid the RAPT fees and an amount of around HKD380k will be banked to RAPT account. Outstanding RAPT fees are yet to be received from some other families.		Cedric Ng
4	Principal's report	1. Some secondary school students are having their overseas programs. Year 6 students will be going out on Tuesday for their camp. Some Year 7-10 students will depart for camp next the following Monday. 2. IB examiners are coming to visit on Friday. 3. Principal welcomed the new RAPT team and thanked RAPT parents who volunteered on the International Evening.		Dr. Harry Brown
5	Administrator report	1. There is no pending funding request.		Sandy
6	Activities report	1. The second second-hand uniform sale took place on 7-8 November and raised over HKD11,000. 2. A coffee morning will take place on Wednesday and focus on the Chinese teaching at RCHK. A		Moonie  Joyce

		<p>dim sum breakfast would be served.</p> <p>3. Fun Day:</p> <ol style="list-style-type: none"> <li>a. There would be a Fun Day meeting the next day.</li> <li>b. We have started receiving donations for the auction. Sandy has been working with the Red Door on the auction system.</li> <li>c. It has not been decided whether vendors will be placed either in PAC or in open area.</li> <li>d. Wristbands will be distributed starting Nov 27. Registration fees include game stalls, inflatables, face paintings, etc.</li> <li>e. We have started receiving donations for preloved items.</li> </ol>	All
7	Funding Request	<ol style="list-style-type: none"> <li>1. The funding request for International Evening was approved on WhatsApp.</li> </ol>	All
8	AOB	<ol style="list-style-type: none"> <li>1. The next RAPT meeting is rescheduled to Dec 5 (Tuesday) because the original schedule Dec 11 (Mon) is a holiday.</li> <li>2. Very positive feedbacks have been received from parents regarding the Primary 3-way conference the previous Thursday and Friday.</li> </ol>	All